



Notice of Non-key Executive Decision

Subject Heading:	To increase the specified sums set out in delegations to staff
Cabinet Member:	Councillor Damian White
SLT Lead:	Jane West
Report Author and contact details:	Mark Hobson, Interim Director of Finance oneSource
Policy context:	N/A
Financial summary:	N/A
Relevant OSC:	N/A
Is this decision exempt from being called-in?	Yes - It is a non-key decision by a member of staff..

Non-key Executive Decision

The subject matter of this report deals with the following Council Objectives

Communities making Havering	[X]
Places making Havering	[X]
Opportunities making Havering	[X]
Connections making Havering	[X]

Part A – Report seeking decision

DETAIL OF THE DECISION REQUESTED AND RECOMMENDED ACTION

That the specified sums be increased as follows:

Type of Expenditure	Current Limit	New Limit from 1st April 2018
Loss of personal property (including education)	£4,310	£4,430
Ex gratia payments to housing tenants for compensation arising from breakdown and floods or for improvements to vacated property	£4,310	£4,430
Gifts for long service	£250	£260
Costs of adaptation, disabled aids and interest-free Loans	£16,560	£17,010
Assistance to Children	£2,300	£2,360

AUTHORITY UNDER WHICH DECISION IS MADE

The decision was made under the following authority:

The Constitution gives the Director of Finance oneSource the authority to increase the specified sums set out in delegations to staff in accordance with the Office of National Statistics Indexation

Part 3 Section 3, 3.9.1 paragraph (h)

STATEMENT OF THE REASONS FOR THE DECISION

Substance of decision taken:

The Director of Finance oneSource has the power to increase the specified sums of expenditure set out in delegations to staff in accordance with the Office of National Statistics Indexation.

In previous years RPI data has been used however in 2017 a range of changes were implemented for using consumer price inflation statistics, centring around the Consumer Prices Index including owner occupiers' housing costs (CPIH).

The increase in CPIH over the last 12 months to April 2018 is 2.7% as in accordance with the Office of National Statistics Indexation.

Non-key Executive Decision

OTHER OPTIONS CONSIDERED AND REJECTED

No other options, other than to increase the specified sums in line with the increase in the CPIH as in accordance with the Office of National Statistics Indexation.

PRE-DECISION CONSULTATION

The relevant individual Cabinet member is Councillor White, Leader of the Council.

Non-key Executive Decision

NAME AND JOB TITLE OF STAFF MEMBER ADVISING THE DECISION-MAKER

Name: Mark Hobson

Designation: Interim Director of Finance oneSource

Signature: 

Date: 14/1/19

Part B - Assessment of implications and risks

LEGAL IMPLICATIONS AND RISKS

There are no apparent legal implications in making this decision. (Response by email ~~xxx~~)

16/01/19

Stephen Doye Principal Lawyer (Community Services)

FINANCIAL IMPLICATIONS AND RISKS

Budgets are held in the Services that are responsible for releasing money for the expenditure.

Alison Umoh Corporate Management Accountant oneSource

16/01/19

**HUMAN RESOURCES IMPLICATIONS AND RISKS
(AND ACCOMMODATION IMPLICATIONS WHERE RELEVANT)**

There are no HR implications arising directly as a result of this report. (Response by email ~~xxx~~)

16/01/19

Geraldine Minchin Strategic HR Business Partner oneSource

EQUALITIES AND SOCIAL INCLUSION IMPLICATIONS AND RISKS

There are no direct equality implications arising from this report, however in some instances the sums of money indicated and their usage will help support the more vulnerable communities in Havering. (Response by email ~~xxx~~)

16/01/19

Vernal Scott Corporate Diversity Advisor

BACKGROUND PAPERS

n/a

Non-key Executive Decision

Part C – Record of decision

This executive decision is made in accordance with the authority delegated to me by the Leader of the Council and in compliance with the requirements of the Constitution.

Proposal agreed

~~Proposal NOT agreed because~~

Details of decision maker

Signed Jane West

Name: ~~Councillor White~~ JANE WEST

Designation: ~~Leader of the Council~~ CHIEF OPERATING OFFICER

Date: 17/1/19

Lodging this notice

The signed decision notice must be delivered to the proper officer, Debra Marlow, Principal Committee Officer in Democratic Services, in the Town Hall.

For use by Committee Administration

This notice was lodged with me on 24/1/2019

Signed [Signature]